



**KANNUR UNIVERSITY
EXAMINATION BRANCH**

No.EX/EG I - II/33458/MBA/Oct 2022

K. U. H. Q., Dated: 25.11.2022

NOTIFICATION

Ref: (i) U. O. No. EGI.3/Exam.Fee Revision/ 2019 dated 06.05.2019 and 19.03.2022

- (ii) U. O. No. EAII-2/2015 dated 13.08.2015
- (iii) U. O. No. EGI.2/1/GEN/19 dated 14.03.2019
- (iv) U. O. No. EGI.2/1/GEN/19 dated 25.11.2019
- (v) U. O. No. EGI.2/1/GEN/19 dated 04.04.2022
- (vi) U. O. No. EX/EG I - II/6484/GEN/2022 dated 17.08.2022

It is hereby notified for the information of all concerned that the following is the schedule for **First Semester M. B. A. Degree (C.B. S. S.- Regular -2022 Admission) Examinations, October 2022** in Affiliated Colleges and Centres:

Students database registration (Online)	Start date	30.11.2022
	End date	02.12.2022
Last date of submitting Qualifying Certificate and Matriculation/ Recognition Applications along with printouts of students database registration forms in the University		05.12.2022, 5 p. m.
Online Registration for examination	Start date	09.12.2022
	End date (<i>without fine</i>)	14.12.2022
	End date (<i>with fine of ₹170/-</i>)	15.12.2022
Last Date for submitting affidavits by candidates availing fee concession who receive grant directly to their bank account and statement of fees to the University along with the printouts of student data registration forms		20.12.2022, 5 p. m.
Schedule for submitting APC (Online)	Start date	18.12.2022
	End date	22.12.2022
Schedule for submitting Internal Assessment Marks (Online)	Start date	07.01.2023
	End date	31.01.2023
Tentative Date of issuing timetable		16.12.2022
Tentative Date of issuing hall tickets		30.12.2022
Tentative Date of Commencement of Examinations		04.01.2023

The printouts of exam applications of these candidates shall be retained in the College itself. However, the **printouts of students' data registration form submitted online** shall be forwarded to the University along with the fee statement and affidavits.

The Principal shall submit the following documents to the University on or before **05.12.2022, 5 p. m.**

1. Printouts of students database registration forms submitted online
2. Photocopy of the Qualifying Certificate verified and attested by the Principals of Colleges/ Assistant Directors concerned, as per the Clause 4.2 of UGC Notification October 2018 Regarding Refund of Fees and Non-Retention of Original Certificates. (Attestation by the Principal/Assistant Director will only be accepted.
3. Equivalency certificate from Kannur University in case of candidates who passed qualifying examination through Distance Education from universities outside Kerala and those who obtained degrees with different nomenclature, (Recognition Certificate is sufficient if the eligibility is any UG degree), as per the instructions contained in the admission prospectus
4. Duly filled Matriculation/Recognition Application attested by the Principal/Assistant Director (only for Students who Passed their qualifying examination from other Universities).

The Principal/ Assistant Director shall log in and download the detailed statement of fees remitted by the regular candidates and forward an attested copy of the same, along with the affidavits submitted by the candidates receiving grant directly to their bank account, who have not remitted the examination fee during registration.

The eligible candidates who receive the grant directly to their bank account shall **either remit the examination fee online (SBI e pay) during registration without opting fee concession or remit the amount to the University as and when it is received from the Government Department concerned.** These candidates shall **submit the affidavit in annexure I, if the examination fee is not remitted during registration.**

The candidates who receive the grant through the institution's bank account shall opt for fee concession during registration. The Head of the Institution shall credit the examination fees of these candidates to the Kannur University Fund and inform details of such remittance to the Examination Branch without delay. If any candidate receiving grant through the institution's bank account has remitted the examination fee during registration, the principal of the College shall reimburse the amount to the candidate.

Penalty will be levied for delayed submission/incorrect submission/ non-submission of data/Applications, as per the university rules. The deadline for submitting applications and data as per the above schedule will not be extended.

Candidates with shortage of attendance will not be issued hall tickets unless the Principal/ Assistant Director recommends and states that the shortage is within the condonable limit and the application for condonation have been forwarded to the Registrar.

Examination Fees:

Application form	Theory	Project	Viva	Grade Card	CV Camp Fee
₹50/-	₹170/-	₹535/-	₹130/-	₹70/-	₹170/-

***All candidates** (including candidates availing fee concession) shall remit the application fee of **₹50/-** online **through SBI e-pay.** Registration process will be completed only after remitting the applicable fee. *Any amount due to the University shall be remitted on reimbursement of the fee from the Government Department concerned or on remittance by the candidate concerned, before publication of results or else the results will be withheld.*

The Schedule of Examinations **will not be** intimated to the candidates individually. The timetable will be published on the University website. Candidates registered for the examination shall visit the university website, for further information in this regard.

The centre of Examinations will be the respective Colleges/ M. B. A. Centres.

The date of publication of results will be announced later.

Sd/-

Controller of Examinations (i/c)

To:

1. The Principal, Chinmaya Institute of Technology, Kannur
2. The Principal, Institute of Technology Mayyil, Kannur
3. The Principal, People Institute of Management Studies
4. The Principal, Vimal Jyothi Institute of Management and Research, Chemperi
5. The Director, Institute of Cooperative Management, Parassinikadavu
6. Assistant Director, Centre for Management Studies, Mangattuparamba Campus
7. Assistant Director, Centre for M. B. A., Dr. P. K. R. M. Campus, Nileschwaram

Copy to:

PA to CE/JR/DR II/AR II, VI/Enquiry/SF/DF/FC/EX C I, II, III Sections/ EP III/ EG IV/ CE Section/CP



KANNUR UNIVERSITY

ANNEXURE I

AFFIDAVIT

(for SC/ST candidates who receive the grant directly to their bank account and have not remitted examination fee during registration)

I.....S/o / D/o..... studying
in.....(College/ University Department) for the
programme with Reg. No./Admn. No..... do
hereby solemnly affirm and declare as under:

1. That I am a genuine applicant for Semester Regular/Supplementary/Improvement Examination.....(session)
2. That I have applied for E grantz in time.
3. I haven't received the E grantz for exam fee so far.
4. I will pay the examination fee in full before the publication of thesemester examination.....(session) result or else I understand that the result will be withheld.

I hereby declare that the above facts are true and correct.

Place:
Date:

Signature:
Name:
Address :

Date Office Seal

Signature of the Principal/Head of institution /University Dept



KANNUR UNIVERSITY

ANNEXURE II

CERTIFICATE

(for candidates availing fee concession who receive the grant through institution's bank account and has not remitted examination fee during registration)

This is to certify that Sri/ Smt. _____ appearing for the examination in the First/ Second consecutive chance has applied for eligible fee concession in time. His/ her Examinations fee of ₹_____ will be claimed by me from the Government Department concerned and will be remitted to the University. Details of such remittance will be informed to the Controller of Examinations.

Date

Office Seal

Signature of the Principal/Head of institution /University Dept